#### NAME of Program (Degree, Certificate, or Pathway):

Accounting

Name of Faculty Lead and/or Faculty Responsible for Program Review Update:

Ramon Vasconcellos

#### **Date Submitted:**

11/30/12

\*

Faculty: Do not fill in below this section

**Received by appropriate Dean/VP** 

Dean (name and date):

Vice President (name and date)::

Date sent to IEC, if applicable:

## **Instructional Program Review: Annual Update**

None considered

| 1. | Have there been any changes in the program over the past year that have had a significant impact on it goals and/or effectiveness? If so, please describe the changes and their impact. (Refer to questions 1 and 2 in the most recent Program Review.)  |  |  |  |  |  |
|----|--|--|--|--|--|--|
|    | No changes noted other than Accounting IIB course offered in live format.  |  |  |  |  |  |
| 2. | Summarize the progress the program has made on SLO measures which have been applied since the last Program Review and any improvements made as a result of the outcomes assessment process. (Refer to question 6.B. in the most recent Program Review.)  |  |  |  |  |  |
|    | SLO's are being assessed on monthly basis with students attaining a measurable level of success in outcome objectives  |  |  |  |  |  |
|    | In addition, describe the plan for assessing the SLOs that have not been assessed at this time.  |  |  |  |  |  |
|    | None   |  |  |  |  |  |
| 3. | Provide a status update on meeting the program goals and objectives identified in the last Program Review. (Refer to question 8 in the most recent Program Review.)  |  |  |  |  |  |
|    | Program goals have been met in all categories regarding SLO objectives   |  |  |  |  |  |
| 4. | a. Revise and update as needed the <u>Goals/Objectives/Actions</u> table, entering the specific program goals and objectives which have been formulated to maintain or enhance strengths, or to address identified weaknesses. New goals and objectives may be created, and/or goals and objectives from last year may be carried over in original or modified form. |  |  |  |  |  |
|    | b. In addition, enter any <u>resources required</u> to achieve each objective. ( <i>Refer to question 9 in the most recent Program Review.</i> )   |  |  |  |  |  |
| 5. | If there is anything else that should be taken into consideration in evaluating the program's Annual Update, please describe it.   |  |  |  |  |  |

# **Goals\*/Objectives/Actions**

\*Indicate how each Goal is aligned with the College's Strategic Priorities

|    | GOAL ALIGNMENT*   |   | OBJECTIVE  | OUTCOMES/MEASURES   | ACTIONS/TASKS REQUIRED TO ACHIEVE OBJECTIVE   | Date Completed/or Status                       |
|----|---|---|--|---|---|--|
| #1 | Preparation and analysis of financial statements and the recognition of the importance of transparency in | X Foster innovative learning 1. environment X Provide Successful college 2. learning experience X Promote and support student 3. engagement X Cultivate and enhance local 4. partnerships X Attract/ develop excellent 5. employees X Strengthen college planning/ 6. decision making | #1) 1 Students will prepare financial statements which are both accurate and in accordance with GAAP –Generally Accepted Accounting Principles.  | IN, PR, DE<br>IN, PR, DE<br>IN, PR, DE  | IN, PR, DE IN,PR, DE IN, PR, DE IN, PR, DE IN, PR, DE IN,PR, DE IN,PR, DE IN, PR, DE IN, PR, DE IN,   | IN, PR, DE  IN, PR, DE  IN, PR, DE             |
|    | financial reporting necessary for accurate shareholder and governmental entity reporting uses.            |   | #2) 2 Students will develop a mastery of accounting theory and implement theory into practice through development of business plan incorporating all elements of the Accounting Cycle. | IN DD DE  | PR, DE IN,PR, DE IN, PR, DE IN,PR, DE   | IN, PR, DE IN, PR, DE                          |
|    |   |   | #3) Students will develop awarness for ethically prepared financial  | IN, PR, DE | IN, PR, DE IN,PR, DE IN, PR, DE IN, PR, DE IN, PR, DE IN,PR, DE IN,PR, DE IN,PR, DE IN,PR, DE | IN, PR, DE  IN, PR, DE  IN, PR, DE  IN, PR, DE |

|          | T                 | I ve entre entre la contra   | 1   |  | 1 181      |              | 1             |
|----------|-------------------|--|---|--|------------|--------------|---------------|
| #2       | Recognition of    | X☐ Foster innovative learning 1. environment   | #1) Understanding the                             |  | IN,<br>PR, |              |               |
|          | the importance of | X Provide Successful college Learning experience Promote and support student engagement          | relevance of ethically prepared financial reports | IN, PR, DE<br>IN, PR, DE<br>IN, PR, DE | DE         | IN,PR, DE    | IN, PR, DE    |
|          | quantitative data |  |   |  | IN,        | ,, 22        | 111,111,22    |
|          | essential to      |  |   |  | PR,        |              |               |
|          | budgeting,        | XX Cultivate and enhance local   |   |  | DE         | IN,PR, DE    | IN, PR, DE    |
|          | 0 0               | 4. partnerships  |   |  | IN,        |              |               |
|          | planning,         | X Attract/ develop excellent 5. employees  |   |  | PR,<br>DE  | IN,PR, DE    | IN, PR, DE    |
|          | variance analysis | X Strengthen college planning/   | #2 Knowledge of the                               | 114, 114, 22                           | IN,        | 114,114, 122 | III, I II, DE |
|          | and in            | 6. decision making   | significance of reporting                         |  | PR,        |              |               |
|          | determining the   |  | for both internal and                             |  | DE         | IN,PR, DE    | IN, PR, DE    |
|          | profitability of  |  | external users of                                 |  | IN,<br>PR, |              |               |
|          | various business  |  | financial data.                                   |  | DE,        | IN,PR, DE    | IN, PR, DE    |
|          | enterprises.      |  |   | IN, PR, DE                             | IN,        | , ,          | , ,           |
|          | enterprises.      |  |   | IN, PR, DE                             | PR,        |              |               |
|          |                   |  |   | IN, PR, DE                             | DE         | IN,PR, DE    | IN, PR, DE    |
|          |                   |  | #3 3 Analyze and                                  |  | IN,<br>PR, |              |               |
|          |                   |  | critique financial statements based on            |  | DE DE      | IN,PR, DE    | IN, PR, DE    |
|          |                   |  | availability of data from                         |  | IN,        |              |               |
|          |                   |  | source documentation.                             |  | PR,        | IN 55 55     | IN DD DE      |
|          |                   |  |   | IN, PR, DE                             | DE<br>IN,  | IN,PR, DE    | IN, PR, DE    |
|          |                   |  | IN, PR, DE  | PR,                                    |            |              |               |
|          |                   |  |   | IN, PR, DE                             | DE,        | IN,PR, DE    | IN, PR, DE    |
| #3       | Application       | x Foster innovative learning   | #1 Knowledge of the                               |  | IN,        |              |               |
|          | and               | environment     Provide Successful college   | significance of reporting                         |  | PR,        | IN DD. DE    | IN DD DE      |
|          | understanding of  | learning experience  | for both internal and                             |  | DE<br>IN,  | IN,PR, DE    | IN, PR, DE    |
|          | software          | x Promote and support  | external users of                                 |  | PR,        |              |               |
|          |                   | <ul><li>3. student engagement</li><li>x ☐ Cultivate and enhance local</li></ul>                  | financial data.                                   |  | DE         | IN,PR, DE    | IN, PR, DE    |
|          |                   | 4. partnerships  |   | IN, PR, DE                             | IN,        |              |               |
|          | functioning of    | x Attract/ develop excellent 5. employees  |   | IN, PR, DE<br>IN, PR, DE               | PR,<br>DE  | IN,PR, DE    | IN, PR, DE    |
|          | accounting        | <ul><li>5. employees</li><li>x Strengthen college</li><li>6. planning/ decision making</li></ul> | #2 Evaluate                                       | IIV, I IV, DC                          | IN,        | III,I IX, DE | IIV, I IX, DL |
|          | applications and  |  | understanding of all                              |  | PR,        |              |               |
|          | their practical   |  | types of budgets and                              |  | DE         | IN,PR, DE    | IN, PR, DE    |
|          | application.      |  | their relationship to                             | IN, PR, DE<br>IN, PR, DE               | IN,        |              |               |
|          | - P. P            |  | then relationship to                              | IN, PR, DE<br>IN, PR, DE               | PR,<br>DE  | IN,PR, DE    | IN, PR, DE    |
| <u> </u> | l .               | l  | 1   | 114, 114, DE                           |            | 114,111, DE  | 114, 114, DL  |

| critical tasks and strategic outcomes.    | F          | IN,<br>PR,<br>DE | IN,PR, DE | IN, PR, DE |
|---|------------|------------------|-----------|------------|
| #3 Understanding Job and Process costing  | F .        | IN,<br>PR,<br>DE | IN,PR, DE | IN, PR, DE |
| processes essential in the development of | Γ<br>[     | IN,<br>PR,<br>DE | IN,PR, DE | IN, PR, DE |
| goods and services.                       | IN, PR, DE | IN,<br>PR,<br>DE | IN,PR, DE | IN, PR, DE |

**KEY -** IN-= Introducing, PR = Practicing, DE = demonstrating

### **Resources Required**

| Goal # | Objective # | Resource Required | Rationale* | Estimated Cost |
|--------|-------------|-------------------|------------|----------------|
|        |             |                   |            |                |
|        |             |                   |            |                |
|        |             |                   |            |                |
|        |             |                   |            |                |
|        |             |                   |            |                |
|        |             |                   |            |                |
|        |             |                   |            |                |
|        |             |                   |            |                |
|        |             |                   |            | _              |
|        |             |                   |            |                |

<sup>\*</sup>Rationale: For each resource listed, enter the reason(s) the resource is needed to achieve the objective.

A <u>BUDGET ALLOCATION PROPOSAL</u> must be completed and submitted for **EACH** new resource requested.