NAME of Program (Degree, Certificate, or Pathway):

Associate of Science, Administration of Justice with a specialization in Law Enforcement or Corrections and an Administration of Justice Certificate of Achievement

Name of Faculty Lead and/or Faculty Responsible for Program Review Update:

Michael Beshears

Michelle Beshears

Date Submitted:

October 26, 2012

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Faculty: Do not fill in below this section

    Received by appropriate Dean/VP

        Dean (name and date):

        Vice President (name and date)::

    Date sent to IEC, if applicable:

Instructional Program Review: Annual Update

1. Have there been any changes in the program over the past year that have had a significant impact on it goals and/or effectiveness? If so, please describe the changes and their impact. *(Refer to questions 1 and 2 in the most recent Program Review.)*

> No

2. Summarize the progress the program has made on SLO measures which have been applied since the last Program Review and any improvements made as a result of the outcomes assessment process. *(Refer to question 6.B. in the most recent Program Review.)*

> The decision was made to keep the current educational outcomes and assessment as is and provide additional support/mentorship to students who have difficulty with research and writing. Students have been encouraged to use the online library databases, been instructed which databases are useful for Criminal Justice Research, have been provided links to assist in APA formatting and have been encouraged the use of the grammar and spell check program through MSWord, as well as Grammarly (A program for advanced proofreading and grammar support), and are encouraged to utilize the free tutorial services offered through the LRC Library Solarium or via Skype or CCCConfer.

In addition, describe the plan for assessing the SLOs that have not been assessed at this time.

> For the SLOs that have not yet been assessed a thorough review of discussions, assignments, quizzes and exams will be examined to ensure that the course SLOs are being adequately measured. However, it has been brought to our attention that we may need to re look at the SLOs as compared to course objectives and the department will be doing this through the Fall 2012 term and will make a determination about current assessments for SLO's once a final decision on whether or not we will keep current SLOs will be made.

3. Provide a status update on meeting the program goals and objectives identified in the last Program Review. *(Refer to question 8 in the most recent Program Review.)*

> SLO's have been created for all ADJU courses and are currently being utilized in both online and seated courses. The department assessed PLOs in Spring 2011. It also assessed SLO's for ADJU 1, 2 and 3 in Fall 2011and for ADJU 1, 2, 4 and 7 in Spring 2012 with positive results. The department is currently looking at the incorporation of presentations as an assessment measure for SLOs. It also continues to evaluate the effective measurement of PLOs and SLO's as well as ensure proper alignment of the SLOs

> with PLOs. The department is currently in agreement that the SLO's do align with the current PLOs, but we are working with the Dean of Instruction to ensure that there is a clear distinction between SLOs and course objectives.

4. a. Revise and update as needed the **Goals/Objectives/Actions** table, entering the specific program goals and objectives which have been formulated to maintain or enhance strengths, or to address identified weaknesses. New goals and objectives may be created, and/or goals and objectives from last year may be carried over in original or modified form.

    b. In addition, enter any **resources required** to achieve each objective. *(Refer to question 9 in the most recent Program Review.)*

5. If there is anything else that should be taken into consideration in evaluating the program's Annual Update, please describe it.

> There are no full-time instructors in the department. The department is composed of adjuncts only. That said, coordinated efforts to make revisions to the program and efforts to get an advisory board together have proven difficult. The adjuncts within the department will continue coordinated efforts with the Dean of Instruction and Dean of Workforce and Economic Development through 2013 to make enhancements to SLOs and ensure that program objectives are met.

Goals*/Objectives/Actions

Indicate how each Goal is aligned with the College's Strategic Priorities

	GOAL	ALIGNMENT*	OBJECTIVE	OUTCOMES/MEASURES	ACTIONS/TASKS REQUIRED TO ACHIEVE OBJECTIVE		Date Completed/or Status
#1	Provide learning programs and an environment that ensure student success.	x1. Foster innovative learning environment x 2.Provide Successful college learning experience ☐ Promote and 3. support student engagement ☐ Cultivate and 4. enhance local partnerships ☐ Attract/ develop 5. excellent employees X Strengthen college 6. planning/ decision making	#1) Expand and/or revise the curriculum to meet the dynamic needs of students and community.	Revised SLOs and created assessments to measure student achievement.	a)	Assessed student achievement via SLO and PLO assessments.	PLOs Spring 2012 and SLOs Fall 2011
					b)		
					c)		
			#2) Actively support and promote local economic growth and community development.	Ensure program meets industry standards and therefore makes our students marketable in the workforce.	a)	An industry program advisory board meets each year to ensure that the program is aligned with state industry standards.	Advisory board postponed until January 2013 because of scheduling conflicts and vacancies with regard to key personnel.
					b)		
					c)		
			#3)		a)		
					b)		
					c)		
#2	Actively support and promote local economic	X Foster innovative 1. learning environment	#1) Determine the educational and training needs of the	Ensure program meets industry standards and therefore makes our students marketable in the	a)	An industry program advisory board meets each year to ensure that the program is aligned with	Advisory board postponed until January 2013 because of

growth and community development	☐ Provide Successful 2. college learning experience ☐ Promote and 3. support student engagement x 4.Cultivate and enhance local partnerships X Attract/ develop 5. excellent employees x 6.Strengthen college planning/ decision making	community.	workforce.		state industry standards.	scheduling conflicts and vacancies with regard to key personnel.
				b)		
				c)		
		#2 Establish CTE programs that meet educational and training needs of local employers.	Ensure program meets industry standards and therefore makes our students marketable in the workforce.	a)	An industry program advisory board meets each year to ensure that the program is aligned with state industry standards. In November 2012 it was recommended that an Ethics course be added, but the department has determined that it is not able to add the course at this time.	Advisory board postponed until January 2013 because of scheduling conflicts and vacancies with regard to key personnel.
				b)		
				c)		
		#3 Determine the effectiveness of CTE education and training provided.	Revised SLOs and created assessments to measure student achievement.	a)	Assessed student achievement via SLO and PLO assessments.	PLOs Spring 2012 and SLOs Fall 2011
				b)		
				c)		
#3	Improve college programs through systematic evaluation	x 1.Foster innovative learning environment x 2.Provide Successful college learning	#1 Improve integrated assessment of institutional outcomes and use of assessment results to	Revised SLOs and created assessments to measure student achievement.	a)	Assessed student achievement via SLO and PLO assessments.	PLOs Spring 2012 and SLOs Fall 2011
					b)		
					c)		

		experience ☐ Promote and 3. support student engagement ☐ Cultivate and 4. enhance local partnerships ☐ Attract/ develop 5. excellent employees x 6.Strengthen college planning/ decision making	foster improvements in institutional effectiveness.				
			#2 Improve student learning outcomes assessment as a college-wide, systematic and integrated process.	Revised SLOs and created assessments to measure student achievement.	a)	Assessed student achievement via SLO and PLO assessments.	PLOs Spring 2012 and SLOs Fall 2011
					b)		
					c)		
			#3		a)		
					b)		
					c)		

Resources Required

Goal #	Objective #	Resource Required	Rationale*	Estimated Cost

*Rationale: For each resource listed, enter the reason(s) the resource is needed to achieve the objective.

 A **BUDGET ALLOCATION PROPOSAL** must be completed and submitted for **EACH** new resource requested.