



COMMITTEE ON CURRICULUM & INSTRUCTION

Minutes – October 22, 2021, 10:00 am – 12:00 pm

Confer ZOOM

Empowering Students to Achieve Their Personal Best Through Excellence in Education.

I. Call to Order (1 minute)

The meeting was called to order at 10:02 am by chairperson E. Vasquez.

II. Roll Call (1 minute)

Members Present – Eduardo Vasquez, Rudy Duque, Jennafer Worland, Lilia Franco, Apineru Lealofi, Kyri Freeman, Andrew Rehfeld, Jaime Rodriguez

Members Absent – Bret Sage, Elsa Greenlee

Guests – Jessica Tainatongo, Heather Brang, Jennifer Rodden, Christa Banton, Tim Botengan, Amy Ross

III. Approval of Agenda (1 minute)

A motion was made and then seconded to approve the agenda. 1st – J. Worland / 2nd – J. Rodriguez. E. Vasquez motioned to amend the agenda to include the local GE pattern to New Business as item C. 1st – J. Worland / 2nd – J. Rodriguez (8, 0, 0)

IV. Approval of Minutes

A motion was made and then seconded to approve the minutes from the 10/01/2021 Curriculum Committee. 1st – L. Franco / 2nd – J. Rodriguez (8, 0, 0) J. Rodriguez reported that in her report out, she actually attended the Region 9 SCIAC; not the So Cal SCIAC.

V. Opportunities to Address the Committee (2 minutes each)

None.

VI. Reports (2 minutes each)

a. Curriculum Committee Chair – Eduardo Vasquez

E. Vasquez reported to the group that he collaborated with the Math and Communications faculty to create ZTC degrees and he will also be attending the ASCCC TASSC meeting on Monday, 10/25. E. Vasquez also researched minimum qualifications to understand how to put courses within disciplines, e.g. Stagecraft.

b. Vice President, Academic Affairs – Tim Botengan

T. Botengan reported to the group that he presented at the annual Board of Trustees retreat on 10/16 and provided programming updates and ongoing work that has been done at the College. He presented with Dr. Nasio and Dr. Rodden, Denise Pasley and Bryan Asdel as well as other representatives. Information was provided to the Board of Trustees on: ADTs, local degrees and certificate programs; fully online programs; OER, ZTC and ADTs; Ongoing work in CTE, especially with the Dual Enrollment program; an update on the development of a Makerspace and an Innovation and Entrepreneurship Center; demonstrations on many of the technology tools we are using to enhance teaching and providing service to students; a demonstration on immersive learning with the use of virtual reality and how it can enhance teaching and learning and an update on the ongoing work at Ft. Irwin.

T. Botengan continued that members of the Board were able to ask questions and engage with the team. They even tried out the Oculus headsets and experienced for themselves to see the virtual reality. After the presentations and demonstrations, members of the Board

extended their thanks and appreciation to all of you...to all of us, for the work that has been done and the work we continue to do to move the college forward.

c. Vice President, Student Services – Vacant

d. Dean of Instruction, Academic Support & Online Learning – Dr. Jennifer Rodden

Dean Rodden reported to the group that as PRSC co-chair, she will be sending an email to faculty with instructional programs and staff with non-instructional areas who are being asked to submit an annual update, which is reserved for programs/areas not submitting a Program Review for this academic year. The Annual Update process provides the opportunity to review and reflect upon the progress that has been made on the goals created for the program(s)/area(s) during the last Program Review.

e. Dean of Instruction, Economic & Workforce Development – Dr. Crystal Nasio
Absent.

f. Articulation Officer – Jaime Rodriguez

J. Rodriguez reported to the group that she attended the Fall SCIAC meeting this week – lots of discussion on Ethnic Studies and catalog rights, updates with ASSIST, timeline, and implementation of IGETC Area 7. J. Rodriguez is also combing through current courses for possible submissions to other GE areas for this December's cycle. She is also working with Amy Ross on the Theatre Arts ADT, and several new courses have been submitted to C-ID.

g. OAC Chairs – Penny Shreve

Absent. J. Worland reported out that OAC is moving forward and the next meeting is Monday, 10/25. Assessment and equity will be looked at.

VII. Consent Agenda from the 10/15/2021 Tech Review (Action)

A motion was made and then a second to approve the Consent Agenda. 1st – J. Rodriguez / 2nd – L. Franco (7, 0, 1) A. Rehfeld not present for the vote.

VIII. Old Business

a. AP 4240 - Academic Renewal (Action) 2nd Read

A motion was made and then seconded to approve AP 4240. 1st – A. Lealofi / 2nd – J. Worland (7, 0, 1) A. Rehfeld not present for the vote. **Passed; move to Academic Senate.**

b. AP 4020 – Program and Curriculum Development (Action) 2nd Read

A motion was made and then seconded to approve AP 4020. 1st – J. Rodriguez / 2nd – L. Franco (7, 0, 1) A. Rehfeld not present for the vote. **Passed; move to Academic Senate.**

c. AP 4050 - Articulation: Course-to-Course/Lower-Division Major Agreements (Action) 2nd Read

A motion was made and then seconded to approve AP 4050. 1st – L. Franco / 2nd – A. Lealofi (7, 0, 1) A. Rehfeld not present for the vote. **Passed; move to Academic Senate.**

d. Committee Membership and Curriculum Committee Purpose Statement 2021-2022 (Action) 1st Read - Eduardo Vasquez

A motion was made and then seconded to approve the 1st Read. 1st – J. Rodriguez / 2nd – J. Worland (7, 0, 1) A. Rehfeld not present for the vote. **Passed; move to 2nd Read on the 11/19/2021 Curriculum Committee agenda.**

IX. New Business

- a. Brown Act Vote – AB 361** (*Action*) J. Tainatongo reported to the group that this must be voted on every 30 days to determine if state of emergency continues to directly impact the ability of the members to meet safely in person and if state/local officials continue to impose or recommend measures to promote social distancing. A motion was made and then seconded to approve. 1st – L. Franco / 2nd – J. Worland (7, 0, 1) A. Rehfeld not present for the vote.
- b. 2021-2022 Annual Curriculum Approval Certification** (*Discussion*) - Eduardo Vasquez E. Vasquez shared with the group that this certification must be submitted every year to the Chancellor's Office. Let's them know that we're doing what we're supposed to be doing. The document is signed by the Curriculum Chair, the Vice President of Academic Affairs, the Academic Senate President and the District Superintendent/President in order to remain in compliance. This is due by 11/19/2021 and the Board Policy on credit our will be attached.
- c. Local GE Pattern –** (*Discussion*) Eduardo Vasquez J. Rodriguez reported to the group that she listed out all of the courses that BCC offers on the document; they were previously listed as 1-99T. This was allowing courses from other schools to be approved in Degree Works when they shouldn't have been. No actual changes made; just wanted this documented.

X. Announcements (2 minutes each)

None.

XI. Future Agenda Items

- a.** How to disseminate information to the different groups on campus
- b.** Report out from Lisa Holmes on students after transfer

XII. Next Regular Meeting

- a.** November 19, 2021

XIII. Adjournment

A motion was made and then seconded to adjourn the meeting. 1st – J. Rodriguez / 2nd – J. Worland. The meeting was adjourned at 10:54 am by chairperson E. Vasquez.