



Barstow Area Consortium for Adult Education
Board **AGENDA**

Thursday, August 15, 2024 (8:00 a.m. – 10:00 a.m.)
(*Materials in Board Packet)

In-Person at Barstow Adult School
720 E. Main St., Barstow, CA 92311

PLEASE NOTE: Agenda related documents distributed to the BACAE Board for the Board Meeting may be viewed in the President’s Office at Barstow Community College, 2700 Barstow Rd, Barstow, CA 92311. Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating, or documentation in accessible formats, should contact the BACAE Coordinator at erivera@barstow.edu at least two days before the meeting date.

Call to Order:

Attending:	Voting Member	Voting Member	Attendee
Baker Valley	<input type="checkbox"/> Milan Stijepovic	<input type="checkbox"/> Mike Esposito	<input type="checkbox"/>
Barstow CC	<input type="checkbox"/> Eva Bagg	<input type="checkbox"/> Jennifer Rodden	<input type="checkbox"/>
Barstow AS	<input type="checkbox"/> Scott Godfrey <input type="checkbox"/> Deanna Swearingen	<input type="checkbox"/> Douglas Beaton	<input type="checkbox"/> Michelle Colleoc
Silver Valley	<input type="checkbox"/> Jeff Youskievicz	<input type="checkbox"/> Brice Scott	<input type="checkbox"/>
Consortium Staff	<input type="checkbox"/> Elena Rivera	<input type="checkbox"/> Jacqueline Diaz	<input type="checkbox"/>
Guests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1. *Approval of Minutes – June 11, 2024

Motioned to approve by ; 2nd

2. Public Comment – Public comment will be allowed on any topic relevant to the BACAE. Pursuant to BACAE Policy, comments are limited to 3 minutes per person. Please begin your comment by stating your name.

3. Closed Session – None Requested

4. Guest Speakers – None

5. Consortium Director’s Report

5.1 Director’s Updates

5.2 CAEP Upcoming Deadlines & Other Dates –

- Aug. 15: Annual Plan for 2024-25 due in NOVA
- Sept. 1: 22/23 and 23/24 Member Expense Report due in NOVA (Q4)
- Sept. 1: 24/25 Certification of Allocation Amendment due in NOVA
- Sept. 30: 22/23 and 23/24 Member Expense Report certified by Consortia in NOVA (Q4)
- Sept. 30: 24/25 Member Program Year Budget and Work Plan due in NOVA
- Sept. 30: End of Q1

- Oct. 30: 24/25 Member Program Year Budget and Work Plan certified by Consortia in NOVA
- Oct. 31: Student data due in TOPSPro (Q1)
- Oct. 31: Employment and Earnings Follow-up Survey
- Dec. 1: July 1, 2023 to June 30, 2024 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium
- Dec.1: 22/23, 23/24 & 24/25 Member Expense Report Due in NOVA (Q1)
- Dec. 31: 22/23, 23/24 & 24/25 Member Expense Report certified by Consortia in NOVA (Q1)
- Dec. 31: End of Q2

5.4 Member Program Update: Barstow Adult School – BUSD

5.5 Member Program Update: Barstow Community College

5.6 Member Program Update: Baker Valley USD

5.7 Member Program Update: Silver Valley USD

5.9 BCC Fiscal Agent Report: By T. Walker
 BACAE 2024-25 FINAL Monthly Allocation Schedule



2024-25 Preliminary Allocation	\$1,120,370
FY 24-25 Approved COLA	\$3,448
FINAL 2024-25 Allocation	\$1,123,818

Agency	2024-25 CFAD	% of Allocation	Portion of COLA based on % of Allocation	2024-25 CFAD
Baker Valley Adult School				
Total	\$78,426	7%	\$241	\$78,667
Barstow Community College				
Total	\$369,722	33%	\$1,138	\$370,860
Barstow Adult School				
Total	\$414,537	37%	\$1,276	\$415,813
Silver Valley Adult School				
Total	\$257,685	23%	\$793	\$258,478
		100%		
TOTAL	\$1,120,370			\$1,123,818

5.10 BMarketing & Social Media Update: July 2024

6. Discussion Items

6.1 2024-2025 BACAE Board Meeting Schedule

Thursday, August 15, 2024	Barstow Adult School
Thursday, October 10, 2024	Barstow Community College
Thursday, February 20, 2025	Barstow Adult School
Thursday, May 8, 2025	Barstow Community College
June 2025	BACAE 3-Year Plan – Review of Draft
July 2025	Dark

6.2 2024-2025 - Working Group In-Person Meetings for AE Staff (4:00pm to 6:00pm)

Barstow Adult School	August 22, 2024
Silver Valley Alt. Ed. Ctr.	September 19, 2024
Baker Valley	October 27, 2024
BCC	February 20, 2024

7. Action Items

7.1 2024-2025 BACAE Annual Plan

8. Announcements

8.1 2024-2025 Quarterly BACAE Board Meeting Dates - 8:00 am – 10:00 am

Next BACAE Board Meeting:0

Thursday, October 10, 2024	Barstow Community College
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8.2 2024-2025 CAEP Final Allocation Memo

8.3 CAEP 2024-25 Final Allocation Schedule

8.4 2024 CAEP Closing the Equity Gap for Adult Learners in CA Report - May 2024

8.5 Conferences/Webinars

- **2024 CAEP Consortium Directors' Event – September 26-27, 2024** – Sacramento, CA
- **2024 CAEP Summit – October 28-30, 2024** – In-person at Oakland Marriott City Center, Oakland, CA. To Register: <https://summit.caladulthood.org/Registration/>
- **2024 CCAE Southern Fall Conference – Nov. 21-23** – Palm Springs, CA
To Register: <https://www.ccaestate.org/southern.html>

9. Adjournment: Motion to approve by ; 2nd