



Consortium Agreement Form

Student Information	
B Number	Name
Email Address	Phone Number

Between: **Primary College**

And: **Secondary College**

Barstow Community College
 2700 Barstow Rd.
 Barstow, CA 92311
 (760) 252-2411 ext. 7205

Section 1: Student

The course(s) will be taken during (select one): Fall Spring Summer Year _____

The student certifies that it is his/her responsibility to provide verification of enrollment and grades for the courses listed below as well as it is his/her responsibility to provide any other required documentation to either or both the primary and secondary college. Lastly, the student must maintain satisfactory academic progress at both colleges.

Submit completed Consortium Agreement Form to BCC Financial Aid Office by the next paperwork deadline per the Disbursement Schedule for the semester in question. Please refer to the Disbursement Schedule found online at http://www.barstow.edu/fin_aid_forms.html. Your signature on this form authorizes BCC to contact your secondary school to confirm enrollment and completion status.

 Student's Signature

 Date

Section 2: Barstow Community College Academic Counselor

Secondary College Course Name/Number	Descriptive Title	Units	BCC Required Core, List A, List B, Transfer Elective, etc.	Dates of Course

Major: _____ Educational Goal: AA/AS Degree Certificate Transfer

 BCC Academic Counselor's Signature

 Name (Please Print)

 Date

Submit Form to Secondary College for Completion of Section 3
Section 3: Secondary College

Certification: I certify that the student is enrolled in the courses listed above and not currently receiving Federal Financial Aid at this institution. Upon request, I agree to forward enrollment and satisfactory progress information to the Primary College.

Authorized Signature

Name (Please Print)

Date

Title

Email

Phone

****For Official Office Use Only****

Section 4: Primary College

Approved Denied Comments _____

Barstow Community College FAA Signature

Date

Further Instructions and Information:

Federal regulations state you may only receive Federal Financial Aid from one institution at a time. This does not include the California College Promise Grant (CCPG, formerly BOG).

However, in some cases, a student may be unable to take required classes at Barstow Community College and may be able to complete the necessary courses at another institution. In these situations, a student may request to have the units taken at the secondary college count towards their financial aid eligibility. In order to do so, the student must go through the Consortium process, which begins with this form.

The Financial Aid Consortium agreement must be agreed to and signed by the Financial Aid Office at both institutions (Primary and Secondary) before the units at the Secondary College can be counted towards the financial aid.

Process:

1. Complete FAFSA application for the appropriate aid year. Be sure to add your Primary School's Federal School Code. Submit all outstanding Financial Aid requirements.
2. Register into courses at both the Primary and Secondary College.
3. Complete the Student Section of the Consortium Agreement Form. Be sure to have a copy of your registration from your Secondary College.
4. Make an appointment with a Barstow Community College counselor to complete Section 2. Be sure to take this form with you to your appointment.
5. Submit the Consortium Agreement Form, with Section 1 & 2 completed, to the Financial Aid Office at your Secondary College.
6. Submit completed/signed Consortium Agreement Form to the Barstow Community College Financial Aid Office.
7. After you complete the course at the secondary school you must submit an official transcript to BCC Admissions and Records for evaluation and posting to your BCC transcript no later than one month after the course(s) at the secondary college are completed. Failure to do so will result in an overpayment for the aid disbursed based on the hours at the secondary school.