



Associated Student Government

Barstow Community College

ASG Board Meeting – Minutes

September 12, 2024

4:00 pm – 6:00 pm

Location: LRC Conference Room

I. Call to Order

The meeting was called to order at 4:03 pm by President Mia Torres

II. Roll Call

Present: Emily Aguilar, Kiana Brown, Ashley Arellano, Anissa Mitchell, Dr. Oscar Espinoza-Parra, Mia Torres, Harmony Griffin, Axelle James, Ashlee Mack, Tiny Jeffries, Javier Mulato

Excused Absence: Isaiah Delacruz, Valerie Pamphile

Unexcused Absence: Donald Phillips Jr,

Guests: Shannon Delzell, Magally Rojas

III. Approval of the Agenda.

A motion was made then seconded to approve the agenda. 1st - Commissioner Griffin / 2nd - Senator Brown (8,0,0) **Motion Passes**

IV. Approval of the Minutes

A motion was made then seconded to approve the minutes from 08/22/24 1st - Senator Brown / 2nd - Commissioner Griffin (8,0,0) **Motion Passes**

V. Public Comments (maximum of three speakers/limited to 2 minutes each) (*Discussion*)

Shannon Delzell, the coordinator of Mindful Space, seeks advice from the ASG Team on how to bring more outreach for her student club Active Minds. Tips were given such as gearing this club's attention towards students in specific studies such as psychology, giving students incentives such as extra credit and food and posting flyers around campus.

Magaly Rojas the Director of Basic Needs Center presents the Thanksgiving Produce market on November 26th the board has seen an increase in student participation, with over 150 students attending the last market and are expecting about 200 for the upcoming market. Magaly comes forward to ASG as the Student Board has helped in the past, she is asking the team to collaborate with Basic Needs again for this event.

VI. Introductions: Javier Mulato, Director of Student Life and Conduct jmulato@barstow.edu

Javier Mulato is in the position of Director of Student life and Conduct, formerly a counselor. He will be located in the ASG Office as well as on Teams and is open for discussions involving students and education. ASG members are responsible for catching Javier up on recent events and upcoming events.

VII. Professional Development

a. Student advocacy and representation: Student name, B#, email address, and cell phone, and brief overview of the issue

- i. Email Director of Student Life and Conduct, VPSS

Dr. Espinoza-Parra emphasizes the importance of student advocacy and representation, comparing it to the role of a congressman or senator need for students to collect and report issues, such as financial aid bottlenecks, is discussed and highlights the role of ASG in addressing these issues and providing resources to students. The importance of standing beyond personal interests and collecting information from different networks on campus is stressed. He also encourages students to utilize their networks and ask questions before escalating issues to higher authorities. The value of collaborating with other students and faculty members to find solutions is discussed. He also emphasizes the importance of email communication and copying relevant individuals for issue reporting.

- b. **Strategic Enrollment Management** presentation (Dr. Espinoza-Parra): Student input

Dr. Espinoza-Parra introduces the Strategic Enrollment Management Academy, a group of 15 community colleges selected to improve enrollment management. The focus is on evaluating the student experience from application to graduation, including success rates and retention. The academy aims to identify factors affecting different student groups, such as gender, race, and online vs. in-person learning. The importance of strategic planning and addressing enrollment challenges is emphasized. There is team's efforts to develop an agile plan for fiscal sustainability and academic excellence, emphasizing the importance of transferability to four-year universities and equity-based programming, including the Black Student Union and Umoja, to foster connections among students.

VIII. Old Business

- a. **Jacob Lennerville Election Ideas** (*Discussion*) – Dr. Espinoza-Parra

Mia shares updates on the upcoming elections, including the possibility of the campus becoming a polling station in future elections and mentions ongoing efforts to organize registration day, mobile ballot practices, and an election watch party, despite weather-related cancellations. The team is also planning a social media campaign to engage students in the election process. And highlights the importance of focusing on black and Latinx students, who are the primary groups targeted for wraparound support services.

IX. New Action Business

- a. **Halloween Activities** (*Action*) – Harmony Griffin

- i. Boo Grams

- ii. Halloween Costume/Office Decor Contest

A motion was made and then seconded to open up discussion 1st- Senator Brown / 2nd- Senator Jeffries (8,0,0) [Motion Passes](#)

provides an update on the office decorating contest, including the outline, rules, and budget allocation for prizes. The contest aims to create a fun and engaging environment, with options for participation and a variety of activities.

A motion was made and then seconded to amend agenda item amount to \$500 1st- Commissioner Harmony / 2nd- Senator Jeffries (8,0,0) [Motion Passes](#)

- b. **Open Mic Night** (*Action*) – Harmony Griffin / Kiana Brown

The team discusses the logistics of organizing an open mic night, including budget allocation and volunteer needs.

A motion was made and then seconded to amend agenda item amount to \$400 1st- Senator Jeffries / 2nd- Commissioner Harmony (8,0,0) [Motion Passes](#)

- c. **ICC Constitution Changes** (*Action*) – Valerie Pamphile
Tabled for next meeting.

X. Future and Upcoming Events

- a. **Pride Festival Volunteers Needed** (*Discussion*) – Anissa Mitchell
The flyers are out for this event and volunteers are needed. ASG members will be tabeling.
- b. **Hispanic Heritage Month** (*Discussion*) – Melodia Torres
Dr. E proposes hosting a workshop on the Bracero Program, which allowed Mexican immigrants to work in the U.S. during World War II. The workshop aims to educate students about the program's history and its impact on families, including Mia's personal family history. The team is also planning a community event where students can share pictures and memorabilia related to their heritage. It was suggested that the large table in the student lounge be utilized for displaying these items and promoting the event through flyers and social media.

XI. Discussion Topics

- a. **Annual Barstow Clean-Up Day 09/21** – Axelle James
Axelle introduces an upcoming community service event on September 21, where students can help clean the planet and engage with the community. The event is an opportunity for students to showcase their commitment to community service and build connections with local organizations. Mia expresses interest in attending the event and encourages other students to participate as a team. The team discusses the importance of community engagement and how it can enhance the overall student experience.

XII. Student Clubs

- a. **New Student Clubs Updated Process & Form** (*Discussion*) – Anissa Mitchell / Ashley Arellano
Anissa and Ashley explain the editing of the form to make it easier for students to fill out the first time. The form is sent to anyone inquiring about clubs, followed by a follow-up email confirming receipt which faculty will have 10 business days to become advisors, after which more advisors can be collaborated with. A procedure outline was mentioned ready to share in the chat for clarity.
- b. **Pending Club Applications** (*Discussion*) – Ashley Arellano
Ashley discusses providing support for new clubs, including assistance with the Constitution and bylaws. All paperwork and processes take 10 business days for faculty and classified staff to review and ASG will provide a \$500 fund for them to get started. There are 20 clubs total and for the 2nd Week of WOW the team is planning to set up a club rush. Students are encouraged to go to javier about clubs and reaching out to Ashley.

XIII. ASG Operations

- a. **Email Templates on OneNote in Teams** (*Discussion*) – Anissa Mitchell
Anissa emphasizes the importance of office hours and making them available for students and discusses the need for communication templates to streamline responses to students she also mentions using email templates to save time and ensure consistent communication. And highlights the importance of having a consistent response across the board.
- b. **Membership Updates** (*Discussion*) – Melodia Torres
Mia explains the process for resignation and recall of members, emphasizing the importance of retaining members in which members can be recalled for violating the Constitution or Bylaws, academic issues, or attendance. She also shares the process for general recall, including the need for a two-thirds vote. The importance of active participation and adherence to rules is stressed.

XIV. Officer Reports (limited to 2 minutes each)

- a. **President:** Mia Torres

Mia reports on the team survey for clothing sizes and mentions the cost of designs, 4 members have not responded yet.

- b. Vice President /Student Trustee/Region IX Delegate:** Valerie Pamphile
- c. Commissioner of Equity & Diversity:** Harmony Griffin
Harmony mentions a training, 50 women for Shades of Sisters and emphasizes the importance of stolls and Graduation.
- d. Secretary:** Axelle James
N/A
- e. Treasurer:** Ashlee Mack
N/A
- f. Senators:** Emily Aguilar, Kiana Brown, Ashley Arellano, Tiny Jeffries, Donald Phillips Jr, Isaiah Delacruz
Emily has access to the ASG Instagram and there will be more activity, a podcast as well as members are encouraged to speak to her about ideas.

XV. Campus Life Staff & Leadership Reports (limited to 2 minutes each) (*Discussion*)

- a. Advisor:** Javier Mulato
As Javier continues to get comfortable in his position, he will have more to say in upcoming meetings, as for now ASG members seek him for support.
- b. Vice President of Student Services:** Dr. Oscar Espinoza-Parra
N/A
- c. Student Success and Equity Coordinator:** Anissa Mitchell
On October 1st from 1-2pm there will be a workshop about Latinx where free tacos will be supplied to attendees. A conference, Nandi Symposium which focuses on Black Woman in community colleges, the last day to apply is Saturday. Another conference focusing on black individuals is being held in LA Ca on Oct 30th through November 2nd. There are interest forms and waivers available. On Nov 13 there will be a trip to the monument of Cesar Chavez where students will learn about him.

XVI. Future Agenda Items

- a. ICC Constitution Changes** (*Action*) – Valerie Pamphile
- b. Dr. Vasquez AB1111 AB928**

XVII. Announcements

N/A

XVIII. Next Meeting

- a.** September 26, 2024

XIX. Adjournment

The meeting was adjourned at 6:00pm