



Associated Student Government

Barstow Community College

ASG Board Meeting – Minutes

October 2nd, 2024

12:00 pm – 1:00 pm

Location: ASG Office

I. Call to Order

The meeting was called to order at 12:11 by President Torres

II. Roll Call

Present: Tapria Jeffries, Emily Aguliar, Axelle James, Ashley Arellano, Melodia Torres, Kiana Brown, Ashley Mack

Excused: Valerie Pamphile, Harmony Griffin

Unexcused: Isiah Delacruz, Donald Philips

III. Approval of the Agenda.

A motion was made then seconded to approve the agenda 1st - Senator Jeffries / 2nd - Senator Brown (7,0,0) **Motion Passes**

IV. Approval of the Minutes

A motion was made then seconded to approve the minutes from 09/26/24 1st - Secretary James / 2nd - Senator Brown (7,0,0) **Motion Passes**

V. Public Comments (maximum of three speakers/limited to 2 minutes each) (*Discussion*)

N/A

VI. Introductions:

VII. Professional Development

a. Outlook (*Training*) - Melodia Torres

Melodia demonstrates in our outlook we can utilize folders as well as go into settings, click “rules” and “add new rule” this will allow you to customize emails, for example make certain ones automatically pin. Melodia discusses the use of outlook Callender and using it to mark yourself busy if you have personal events and committee meetings therefore the team will know when you are available/unavailable. Javier will start sending calendar invites for events and agenda deadlines.

b. Review of Constitution (*Discussion*)- Melodia Torres

Melodia mentions last week’s meeting reminding the team when being invited to events not sponsored by ASG, it is not a priority when ASG has planned meetings/ events of our own. members who were not present at last week's meeting were counted as unexcused. Melodia also goes over the constitution refreshing team members. Javier states when an emergency pops up, to inform him within 24-48 hrs. Melodia continues with informing team members about Participatory Governance Committee meetings, a report must be submitted no later than three

days after the meeting. The report-out forms can be accessed in the Participatory Governance folder in teams which is to be downloaded and opened with Adobe to edit.

VIII. Old Business

a. Jacob Lennerville Election Ideas (*Discussion*) – Melodia Torres

This event will be on October 11th and will go over the importance of voting.

IX. New Action Business

a. ASG Clothing (*Action*) \$2,000 – Melodia Torres

A motion was made then seconded to approve agenda item a 1st - Senator Jeffries / 2nd - Senator Emily Aguilar (7,0,0) **Motion Passes**

X. Future and Upcoming Events

a. WOW 2.0 (*Discussion*) – Anissa Mitchell

No discussion, Anissa Mitchell unavailable

b. Hispanic Heritage October 10th from 12:30pm – 1:30pm \$400 for decorations and creative activities (*Action*) Melodia Torres

Melodia will be presenting a workshop as well as a community Ofrenda where staff and students will put pictures of lost loved ones, which includes celebrities, pets and family. They are welcome to put down items that remind them of the individual.

A motion was made then seconded to amend agenda item b to an action item and read “\$400 \$400 for decorations and creative activities 1st - Senator Brown / 2nd – Senator Arellano (7,0,0)

Motion Passes

A motion was made then seconded to approve agenda item b 1st - Senator Jeffries / 2nd – Secretary James (7,0,0) **Motion Passes**

c. Scare Fair October 12th from 12pm – 4pm (*Discussion*) - Melodia Torres

Volunteers are needed, tabling was discussed. Members are highly encouraged to reach out to Mia if you are/are not available.

d. Civic Engagement 101 October 15th 12:30-1:30 \$200 (*Action*) - Melodia Torres

Melodia is start an election series which includes this event. Lunch will be provided.

A motion was made then seconded to amend agenda item d to an action item and read “\$200” 1st - Senator Jeffries / 2nd – Secretary James (7,0,0) **Motion Passes**

A motion was made then seconded to approve agenda item d 1st - Senator Jeffries / 2nd – Senator Arellano (7,0,0) **Motion Passes**

XI. Discussion Topic:

a. Dr. Vasquez AB1111, AB928 (*Discussion*) – Javier Mulato

Tabled for next meeting.

b. Hispanic Programming Budget (*Discussion*) – Melodia Torres

Included in Hispanic Heritage agenda item b.

c. Election Series Budget \$500 (*Action*)- Melodia Torres

Melodia will be starting an election series, this will include watching the media and publicity, dinner will be provided. Time is TBD. Melodia is requesting at least 4 members to aid in this event and its tasks.

A motion was made then seconded to amend agenda item c to an action item and read “\$500”
1st - Senator Arellano / 2nd – Senator Brown (7,0,0) **Motion Passes**

A motion was made then seconded to approve agenda item c 1st - Senator Jeffries / 2nd –
Secretary James (7,0,0) **Motion Passes**

XII. Student Clubs

a. Student Clubs Updates (*Discussion*)- Ashley Arellano

Ashley states there are 7 active clubs which includes Black student union and Hispanic club. She is working on advertisement for Active minds and Woman’s golf club.

XIII. ASG Operations

a. Resignation of Donald Philips as Senator of Community Relations (*Discussion*) – Melodia Torres

Donald Philips has resigned. This role is now open, and our team has students interested in joining.

XIV. Officer Reports (limited to 2 minutes each)

a. President: Melodia Torres

Melodia reports on the college catalogue which there will be a list sent to ASG Members of a sign-up sheet of other departments requesting for our members including the Friendsgiving on Nov 26th from 11am-2pm and a trip to Fort Irwin campus to serve hot meals for troops and families on Nov 21st. Send Melodia a teams message if interested. Melodia is also proposing 2 Team building events such as Friendsgiving which will be a potluck where an excel will be available with certain dishes/sides for members to sign up for. This event will be on the 14th of November from 5pm-7pm. The second event will be in October, a “Spooky dinner date” date and time TBD.

b. Vice President /Student Trustee/Region IX Delegate: Valerie Pamphile

N/A

c. Commissioner of Equity & Diversity: Harmony Griffin

N/A

d. Secretary: Axelle James

N/A

e. Treasurer: Ashlee Mack

N/A

f. Senators: Emily Aguilar, Kiana Brown, Ashley Arellano, Tiny Jeffries, Isaiah Delacruz

N/A

XV. Campus Life Staff & Leadership Reports (limited to 2 minutes each) (*Discussion*)

a. Advisor: Javier Mulato

Javier passed out a paper; an image of a calendar with dates. Members must come up with ideas for the Spring and to look for conferences for the team to attend.

b. Vice President of Student Services: Dr. Oscar Espinoza-Parra

N/A

c. Student Success and Equity Coordinator: Anissa Mitchell

XVI. Future Agenda Items

a. Dr. Vasquez AB1111, AB928 (*Discussion*) – Javier Mulato

XVII. Announcements

N/A

XVIII. Next Meeting

a. October 24, 2024

XIX. Adjournment

Meeting adjourned at 1:15pm by President Torres