



Associated Student Government
Barstow Community College
ASG Board Meeting – Minutes
November 14, 2024
4:00 pm – 6:00 pm
Location: LRC Conference Room

I. Call to Order

The meeting was called to order at 4:08 by President Torres

II. Roll Call

Present: Harmony Griffin, Ashley Arellano, Axelle James, Valerie Pamphile, Emily Aguilar, Kiana Brown

Guests: Valeria Moore, Javier Mulato, Mathew

Excused: N/A

Unexcused: N/A

III. Approval of the Agenda.

A motion was made then seconded to amend the agenda adding item c under New Action Business “Reimbursement for Valerie \$100 for meals” item c under Discussion topics: Student ID Machine - Secretary James / 2nd - Commissioner Griffin(6,0,0) **Motion Passes**

A motion was made then seconded to approve the agenda 1st – Secretary James / 2nd – Commissioner Griffin (6,0,0) **Motion Passes**

IV. Approval of the Minutes

A motion was made then seconded to approve the Minutes of 10/24/24 1st – Vice President Pamphile / 2nd - Senator Arellano (6,0,0) **Motion Passes**

V. Public Comments (maximum of three speakers/limited to 2 minutes each) (*Discussion*)

PTK Presentation: Mathew shares insights from the PTK regional conference in San Jose, highlighting the workshops and public speakers. He discusses the Eisenhower matrix learned from a workshop on time management and its application to project work which is a two by two square on how to organize all your tasks effectively. When you have an important and urgent is something you do immediately, something that's not important and not urgent, you don't have to do it at all. And for something urgent but not as important, then you would delegate that. He emphasizes the importance of concrete examples and community impact in project reports, he ends with the mention of a mock project with the BBC chapter and the potential for future collaboration. Valeria adds that they learned about scholarships for PTK members and the importance of collaboration in project work in which there was a college staff. There was Western Governor University, Grand Canyon University, Eastern Oregon. A lot of things that they mostly wanted to talk about was, not only do they have on campus options, but there are also fully online schools who have a lot of really open scholarships, especially for PTK members, it can go up to \$4,000 per year just based off of merits alone. And she thought that was something really important to bring back to their chapter, because a lot of PTK members are only interested in online schools, as well as Mathew she also went to workshops, and in

those workshops she mostly focused on the projects that they have to do and bring back enough collaborative information to the project and their team, because collaboration could be difficult, especially when researching papers and community problems and creating implementable solutions for community problems.

Shades of Sisters Presentation: Anissa Mitchell introduces the "Shades of Sisters" initiative aimed at empowering women on campus, particularly women of color. She mentions details the approval of \$25,000 for the initiative and the development of a program application and timeline and encourages members to distribute flyers and apply for the initiative, emphasizing the need for participation to expand the program.

VI. Professional Development

a. Team building – Melodia Torres

Mia introduces a team-building exercise to define core values and purpose within the group. Members were divided into pairs to list out core values that align with their work at ASG. Members discuss various values such as commitment, responsibility, family, and open communication. The exercise aims to foster a sense of purpose and clarity in roles within the team. Mia emphasizes the importance of planning, implementation, and execution, assigning tasks to align with roles within ASG. The goal is to have something meaningful to be proud of when graduating, not just for personal gain but for the community and students. The group decides to vote on which initiatives are most important to them, focusing on aligning initiatives with existing categories and in a future meeting members will vote on specifics they will follow through for the next semester. Many of these topics were discussed such as the need for bilingual information on campus, including translating flyers and formal college applications, concerns about the lack of bilingual resources and the need for adaptive curriculum to accommodate students who speak other languages, emphasizes the need for a clear vision process for ASG clubs, including writing job descriptions and responsibilities. A member suggests creating a handbook for incoming students to provide a clear understanding of roles and responsibilities. Valerie mentions that student trustees are creating a handbook, and the group agrees to do the same for ASG clubs as well as she introduces the idea of raising awareness for invisible disabilities, such as ADHD, and the need for better understanding and accommodations. A member introduces the idea of a staff alumni mentorship program for incoming high school students. The group discusses the benefits of mentorship programs and the importance of connecting students with professors, instructors, and administrators. A member suggests running the program through ASG clubs and collaborating with other organizations and the group agrees to pursue the mentorship program as a team initiative. The team takes a collective vote on all topics discussed with the top priorities, with a clear vision for ASG clubs, bilingual information, and invisible disability awareness receiving the most votes. The group agrees to pursue the top three priorities and create a form to vote on the remaining initiatives.

VII. Old Business

a. ASG Clothing (*Updates*) - Melodia Torres

Mia reports that ASG clothing orders have been placed and are awaiting approval from PIO for branding. The uniforms include a Nike polo and a soft shell jacket.

b. ICC (*Updates*) - Valerie Pamphile

c. Podcast (*Updates*) - Emily Aguilar

VIII. New Action Business

a. Lights of Learning Fundraising \$200 – Melodia Torres

b. Hispanic Club \$100 – Melodia Torres

c. Reimbursement for Valerie \$100 for travel meals – Valerie Pamphile

IX. Future and Upcoming Events

- a. **Selfcare-Fest** (*Discussion*) – Axelle James
 - b. **Basic Needs Friendsgiving 11.26.24 11am-2pm** (*Discussion*) - Melodia Torres
 - c. **Open Mic Night 11.25-15.24 4pm-8pm** (*Discussion*)- Melodia Torres
 - d. **Lights of Learning 12.3.24** (*Discussion*) - Javier Mulato
 - e. **ASG Xmas party tbd** (*Discussion*) - Melodia Torres
- X. Discussion Topics**
- a. **Fundraising** (*Discussion*) - Melodia Torres
 - b. **Committees** (*Discussion*) - Melodia Torres
- XI. Student Clubs**
- a. **Club rush January 10th** (*Pending*)-Ashley Arellano
- XII. ASG Operations**
- a. **Resignation of Secretary** (*Action*)– Melodia Torres
 - b. **Resignation of Senator of Community Relations** (*Action*) – Melodia Torres
 - c. **Removal of Senator of Distance Learning** (*Action*) – Melodia Torres
 - d. **Re-Assignment of Axelle J. as Senator of ~~Distance Learning~~ Community Relations** - (*Action*)- Melodia Torres
 - e. **ASG Interview Committee** (*Action*) - Melodia Torres
 - f. **Vacant Positions** (*Discussion*) – Valerie Pamphile
- XIII. Officer Reports (limited to 2 minutes each)**
- a. **President:** Mia Torres
 - b. **Vice President /Student Trustee/Region IX Delegate:** Valerie Pamphile
 - c. **Commissioner of Equity & Diversity:** Harmony Griffin
 - d. **Secretary:** *Interim* Axelle James
 - e. **Treasurer:** Vacant
 - f. **Senators:** Emily Aguilar, Kiana Brown, Ashley Arellano, Tiny Jeffries, Isaiah Delacruz
- XIV. Campus Life Staff & Leadership Reports (limited to 2 minutes each) (*Discussion*)**
- a. **Advisor:** Javier Mulato
 - b. **Vice President of Student Services:** Dr. Oscar Espinoza-Parra
 - c. **Student Success and Equity Coordinator:** Anissa Mitchell
- XV. Future Agenda Items**
- XVI. Announcements**
- XVII. Next Meeting**
- a.
- XVIII. Adjournment**