



Educating for Change

Scholarship Guidelines 2024–2025

ABOUT THE SCHOLARSHIP

The Educating for Change Scholarship, made possible through a generous gift from Dr. Joseph Bick and Ms. Stephanie Koop, provides financial support to California community college students who have a parent incarcerated in a prison administered by the California Department of Corrections and Rehabilitation (CDCR).

The Educating for Change Scholarship is non-competitive. To receive an award, applicants must meet the eligibility requirements and complete an application through their Financial Aid or Scholarship Office.

Scholarships will be awarded through a lottery system due to limited funds. The award amounts are as follows:

- \$500 per semester
- \$1,000 per academic year

Scholarships may be used to cover a wide range of education-related expenses, including tuition and fees, books, instructional materials, computer equipment, internet access, educational tools, and uniforms.

Additionally, scholarships may also help with personal needs, such as food, healthcare, household items, clothing, childcare, housing, and transportation. However, any portion of the scholarship used for these personal expenses is considered taxable income under IRS regulations. Scholarship recipients should be aware of this distinction to make an informed decision about how to allocate their scholarship funds.

APPLICATION PERIOD

- The **scholarship application filing period opens on January 3, 2025**. Since funds are limited, students and colleges are encouraged to apply as early as possible.
- Scholarship offices must verify eligibility and submit scholarship invoices to FoundationCCC **no later than February 1, 2025**.

STUDENT ELIGIBILITY REQUIREMENTS

To qualify, applicants must meet the following criteria:

- Be one of the following:
 - A high school senior planning to attend a California community college.
 - OR
 - A student currently enrolled in a California community college.
- At the time of application, have a parent in a prison administered by CDCR.
 - The term “parent” includes a biological or adoptive parent, step-parent, foster parent, or legal guardian.
- Prior to disbursement of scholarship funds, the college must verify the student’s enrollment in a California community college for at least 12 units or confirm an alternate full-time equivalent status.

VERIFICATION REQUIREMENTS

The scholarship officer or designated official is responsible for reviewing each scholarship application to ensure the applicant(s) meet all program eligibility requirements before submitting the Educating for Change Scholarship application. The scholarship officer or designated official must also maintain a record of each application and all related application and eligibility materials for every applicant listed on the Educating for Change Scholarship Invoice.

SCHOLARSHIP DISBURSEMENT PROCEDURES FOR COLLEGES

To initiate award requests, colleges must submit the Educating for Change Scholarship Invoice form to FoundationCCC online through Submittable. Whether an applicant is funded depends on the availability of funds at the time the invoice is received. Since scholarships are awarded on a first-come, first-served basis,—even for applications submitted before the deadline—it is critical for institutions to submit invoices as quickly as possible.

Prior to disbursing funds, institutions must verify that the applicant meets all eligibility requirements.

Awards may cover the entire academic year based on the student’s anticipated enrollment and performance. However, disbursements should be made by semester or quarter, contingent on verification of program criteria. If an institution initiates a scholarship award for the entire academic year but the student is subsequently determined to be eligible for only one semester or quarter, the award must be prorated and any remaining funds returned to FoundationCCC.

RENEWALS

Students must reapply for the scholarship each academic year. Scholarship awards may be renewed as long as the student continues to meet all eligibility criteria.

CONTACT

E: advancement@foundationccc.org



Educating for Change Scholarship Application

Application Filing Period: January 3, 2025 — January 31, 2025
(For Scholarship Office Use Only)

New Applicant Renewal Applicant

1. Name _____
Last First Middle Initial

2. Student ID Number _____ 3. Student Email Address _____

4. Home Address _____
Street Address (Include unit number if applicable) City State Zip

5. Telephone Number _____

6. At which prison administered by the California Department of Corrections and Rehabilitation is your parent incarcerated? _____

7. What is your parent's inmate number? _____

8. Estimated number of units to be enrolled/completed _____
Fall 2024 Spring 2025

9. College to be attended during the 2024-25 academic year _____

STUDENT CERTIFICATION

All of the information on this form is true and complete to the best of my knowledge. I hereby give the community college permission to release this information to any agency necessary for the processing or funding of my aid application.

Student Signature

Date

Parent Signature (Dependent Students Only)

Date

California Information Privacy Act

State and federal laws protect an individual's right to privacy regarding information pertaining to oneself. The California Information Practices Act of 1977 requires the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. The Chancellor's Office policy and the policy of the community college to which you are applying for aid authorize maintenance of this information. Failure to provide such information will delay and may even prevent your receipt of financial assistance. This form's information may be transmitted to other state agencies and the federal government if required by law. Individuals have the right of access to records established from information furnished on this form as it pertains to them.

The officials responsible for maintaining the information contained on this form are the financial aid administrators at the institutions to which you are applying for financial aid. The Chancellor's Office and the California community colleges, in compliance with federal and state laws, do not discriminate on the basis of race, religion, color, national origin, gender, age, disability, medical condition, sexual orientation, domestic partnership or any other legally protected basis. Inquiries regarding these policies may be directed to the financial aid office of the college to which you are applying.

After completion, submit application and supporting documentation to your scholarship or Financial Aid office for processing. Do NOT submit your application to the Foundation for California Community Colleges!