

Satisfactory Academic Progress Appeal

Students must meet satisfactory academic progress as outlined by federal regulations to qualify for financial aid. It is the responsibility of each student to be aware of Barstow Community College's standards for satisfactory academic progress and to keep track of their own academic progress. In certain situations, extenuating circumstances may have led to not meeting the satisfactory academic progress criteria for a particular semester. Students may submit a completed appeal for satisfactory academic progress along with all necessary documents outlined below. Appeals that are incomplete or lack required documents will not be accepted.

PLEASE NOTE THAT YOU MUST BE ENROLLED IN THE SEMESTER FOR WHICH YOU ARE APPEALING.

*******ALL APPEALS MUST BE FILLED OUT IN BLACK OR BLUE INK ONLY********

Name (print): ______

B Number: _____ Phone Number: _____

Check the semester that you are appealing for reinstatement of financial aid. Only the current semester can be appealed within the semester deadlines.

Year: 20_____ 🗆 Fall 🗆 Spring 🗆 Summer

Check the reason for loss of financial aid eligibility:

□ I did not meet 67% cumulative completion rate.

□ I did not meet minimum GPA requirement (2.0).

□ I have reached maximum attempted units (30 units for certificate; 90 units for degree programs).

□ I already have an Associate's Degree and/or certificate. (if you select this option as your reason for your appeal; you will need to provide official transcripts to admissions and records for evaluation before you can submit the appeal.)

Explain in detail, why you were unable to maintain the SAP standards. Explain why you have exceeded maximum number of units allowable to obtain a degree or certificate program **OR** failed to maintain the 67% completion rate **AND/OR** the 2.0 GPA. Explain changes of majors and any withdrawals, fails, or incompletes, or no credits received. **If additional space is needed, please attach a separate sheet.**

If you did not successfully complete all your classes, explain what you are going to do differently so you are able to maintain SAP standards.

DOCUMENTATION ATTACHED

Check the appropriate box(es) of documents submitted with appeal

□ Education Plan

If no education plan has been developed; you must complete this step prior to submitting your appeal. If you have changed your majors since your most recent education plan, you must get an updated education plan before submitting your appeal. Contact the Counseling Department at (760) 252-2411 ext, 7351.

□ Medical documentation—suggested if applicable.

□ Family death certificate—suggested if applicable.

□ Other: _____

If you selected to attach documentation based on medical or family circumstances, then please check off one of the circumstances below that prevented you from maintaining SAP. If available, attach supporting documentation to your circumstances. **If you cannot provide documentation, please provide a written explanation below.** The list below does not cover every possible circumstance. If your circumstance is not listed in the reasons below, please indicate "other" and specify the reason.

Death of a relative or other significant person	Pregnancy or birth of a childHomelessness	□ Loss of access to personal or public transportation
□Injury or illness, including	 Loss of childcare Loss or change in employment 	□Natural disaster
behavioral health conditions (e.g., mental health or substance use disorder) of the student, a relative, or other significant person		\Box Change of major
		□ Being a victim of a serious crime, including domestic abuse

 \Box Other (please specify):



Important: You may check the status/results of your appeal by logging into your myBCC account, clicking on student services. Then click on Financial Aid Overview, click on satisfactory academic progress. Once appeals are reviewed results will be emailed to your BCC student email account. Please allow on average of 10-14 business days for appeal results.

CERTIFICATION

I would like to have my financial aid eligibility reinstated. If my appeal is approved, I understand that I will be placed on probation and expected to (1) meet the SAP standards, (2) complete all attempted classes with passing grades and (3) abide by any other conditions indicated on my appeal approval.

Student's Signature: _____ Date: _____