

# Instructional Program Review- Annual Update Template

## Instructional Program

Indicate the type of program:  AA;  AS;  AA-T;  AS-T;  Certificate

Program Name: Accounting

Academic Year: 2023-2024

Name of Faculty Submitter(s): Vasconcellos, Ramon; Peak, Tanya

Annual Update #1  #2

**\*Note: An Annual Update must be submitted each year that a Program Review is not submitted.**

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## I. Progress on Program Level Outcomes (PLOs) and Student Learning Outcomes (SLOs) Data

- A) Summarize the progress made on course level outcomes and assessments (SLOs):  
Based on all data, Program has been successful in attaining outcomes and retention has reported under Performance Data.
- B) Please list specific courses or SLOs that were identified for student-centered growth and improvement.  
*Use the information from Part C of the "Program Learning Outcomes Assessment Data" section of the IPR.*  
Financial Accounting; Managerial Accounting; Income Tax Accounting
- 1) List the actions identified to help grow or improve those areas.  
Greater emphasis placed on tax preparation through software application, and coverage of financial analysis through examination of corporate annual reports (10k's)
  - 2) Discuss the progress the program has made on those actions. Include any data used to support progress.  
Under those arears reviewed, students have made significant progress in tax preparation, and financial analysis reporting has shown definite improvement since last review period.
- C) Please list any actions identified to support equitable outcomes.  
*Use the information from Part D of the "Program Learning Outcomes Assessment Data" section in the IPR.*  
Greater emphasis placed on learning in accordance with DEI and implementation of those pursuits through reach-out efforts toward students from marginalized groups
- 1) List the specific student groups the program identified as students they would like to focus their efforts on.  
Women, students of color, and LGBTQ communities

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- 2) Discuss any progress with equitable action within the program and any measures taken to ensure the identified student group(s) would receive appropriate support. Include any data used to support progress.  
Faculty maintain open environment for classroom discussion concerning the lack of representation of aforementioned groups in public and private accounting.
- D) Describe any other program, course, and/or instructional changes made by your program as a result of the outcomes assessment process.  
None, other than emphasis placed on the need for learning, inclusion, and equitable outcomes.
- E) Reflecting on the responses for B) and C) above, what will you implement for the next assessment cycle?  
Continued acknowledgement of groups and their needs for

### II. Progress Toward Achieving Program Goals, Objectives, and Outcomes

*These should be carried forward from your full Program Review (Section III), or from your Annual Update #1, if revised since your full Program Review.*

#### A) List the 2-3 goals from your Program Review or most recent update.

##### 1. GOAL #1

Develop internship program for basic Bookkeeping and Payroll type of employment

##### 2. GOAL #2

Creation of Tax Preparer seminar course to be offered on a biweekly basis

##### 3. GOAL #3

Incorporate more software and software instruction into the program

#### B) Have any goals been completed or discontinued?

*If yes, please list the goal and whether it has been completed or discontinued; if discontinued, please explain why.*

Yes  No

The goal of incorporating additional software instruction and usage has been reached with students in Financial Accounting and Financial Planning compiling reports generated by software programs.

#### C) Discuss the objectives and related outcomes for each goal.

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## 1. GOAL #1 Objective(s) with related Outcome.

Limited live instruction and commitment to online instruction have limited the ability to foster internships

- **Discuss any progress toward meeting the goal based on the goal objectives.**  
N/A
- **Briefly explain how you have been measuring the goal and any notable indicators of forward progress.**  
N/A

## 2. GOAL #2 Objectives with related Outcome.

Online tax software and instructional methods developed and implemented

- **Discuss any progress toward meeting the goal based on the goal objectives.**  
Though a seminar in tax preparation has not been practicable, student projects and work submissions reflect great progress in this area. Course workload in Accounting 68 (Income Tax Accounting) emphasizes such tasks

- **Briefly explain how you have been measuring the goal and any notable indicators of forward progress.**  
Projects and financial analysis reporting have aided in our pursuit of this objective.

## 3. GOAL #3 Objectives with related Outcome.

Software incorporation through Cengage Publishers has improved learning outcomes for student population.

- **Discuss any progress toward meeting the goal based on the goal objectives.**  
Progression has been on several fronts. One, knowledge of spreadsheet design and preparation have been witnessed; 2. student application through analysis of financial data and their application is practiced throughout the business curriculum; 3 . a greater understanding of content and graphic design techniques are present now in our accounting courses.

- **Briefly explain how you have been measuring the goal and any notable indicators of forward progress.**  
Measurement occurs through Elumen assessment tools derived from projects, examinations, and case study analysis related to Financial Accounting and various finance topics.

## D) List any resource you are requesting for each goal.

1. Goal 1                       Goal 2                       Goal 3

*Please list the resource and how it relates to the goal.*

NONE

2. Goal 1                       Goal 2                       Goal 3

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*Please list the resource and how it relates to the goal.*

NONE

3. Goal 1                       Goal 2                       Goal 3

*Please list the resource and how it relates to the goal.*

NONE

## III. New Goals (optional)

*This section is optional and should be used to replace a completed or discontinued goal OR if a new goal has become necessary for the program.*

### A. NEW GOAL #1

Click or tap here to enter text.

1. Alignment to BCC Strategic Priority *(Select at least one but choose all that apply)*

Choose an item.

Choose an item.

Choose an item.

Choose an item.

2. Relationship to Guided Pathways

Clarify the Path

Entering the Path

Staying on the Path

Support Learning

3. Please list at least one objective for achieving this goal.

Click or tap here to enter text.

4. Please list outcome statements for each objective.

Click or tap here to enter text.

5. Briefly explain how you will measure the outcome.

Click or tap here to enter text.

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6. Please list resources (if any) that will be needed to achieve the goal/outcome.  
Click or tap here to enter text.
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## **B. NEW GOAL #1**

Click or tap here to enter text.

1. Alignment to BCC Strategic Priority (*Select at least one but choose all that apply*)

Choose an item.

Choose an item.

Choose an item.

Choose an item.

2. Relationship to Guided Pathways

Clarify the Path

Entering the Path

Staying on the Path

Support Learning

3. Please list at least one objective for achieving this goal.

Click or tap here to enter text.

4. Please list outcome statements for each objective.

Click or tap here to enter text.

5. Briefly explain how you will measure the outcome.

Click or tap here to enter text.

6. Please list resources (if any) that will be needed to achieve the goal/outcome.

Click or tap here to enter text.

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### IV. Resource Requests: What does the program need to meet its goals and objectives?

*What does the program need to meet its goals and objectives?*

*List all resources from Sections II.D and III.6 below.*

*If there was no room on the template to list all resources being requested for a single goal/objective, you may list additional resource requests here. Also list any resources required to implement planned improvements.*

**IMPORTANT: A BUDGET ALLOCATION PROPOSAL** must be completed and submitted for **EACH** new resource requested.

Goal #	Objective #	Resource Required	Estimated Cost	BAP Required? Yes or No	In No, indicate funding source
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
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Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
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